



## **Leadership Skills Development Program**      **67.0 HRCI RCs**

When: Course One (Jan. 15-16); Course Two (Feb. 12-13); Course Three (Mar. 12-13); Course Four (Apr. 16-17) and Course Five (May 14-15)

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Cost: \$2,950 per person (includes course materials, light refreshments and parking).

This intense 10-day academic program is designed to help high-potential employees develop the knowledge, skills and confidence to effectively lead and inspire others in the workplace and, in turn, create greater value for the organization. This program is delivered in five, 2-day courses over a five-month period and includes the application of several personal assessment tools and back-at-work action between courses.

### **Course One**      **13.0 HRCI RCs**

When: Jan. 15-16, 2014, Wednesday and Thursday, 8:00am-5:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Learning Modules: Introduction to Leadership; The Importance of Self-Awareness; The Science of Human Behavior; Values-Based Leadership; Effective Coaching and Coaching Good Work.

### **Course Two**      **14.0 HRCI RCs**

When: Feb. 12-13, 2014, Wednesday and Thursday, 8:00am-5pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Learning Modules: The Enabling Values of Values-Based Leadership; Improving Attitudes in Self and Others; Effective Listening and Coaching Poor Work.

### **Course Three**      **14.0 HRCI RCs**

When: Mar. 12-13, 2014, Wednesday and Thursday, 8:00am-5:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Learning Modules: Developing Innovation Teams: Leading Through Change; Effective Discipline and Coaching Dead-End Situations

### **Course Four**      **14.0 HRCI RCs**

When: Apr. 16-17, 2014, Wednesday and Thursday, 8:00am-5:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Learning Modules: The Work of Managers (Time Management, Directing and Delegating, Motivating and Developing Others; Managing Workplace Expectations and Coaching Career Development.

### **Improving Attitudes in Self and Others Seminar**      **12.0 HRCI RCs**

When: May 14-15, 2014, Wednesday and Thursday, 8:00am-5:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Learning Modules: Valuing Diversity and Inclusion, Coaching Long-Term Career Development and Student's Capstone Presentation



**Values-Based Leadership Seminar**      **7.5 HRCI RCs**

When: Jan. 21, Tuesday, 8:00am-5:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Cost: \$395 per person (includes course materials, light refreshments and parking).

Leadership matters in organizations. Without leadership we lose direction, motivation and production. Gain an appreciation for effective leadership in organizations. Understand the importance of self-awareness in effectively leading others. Explore the science of human behavior and discover how your nature, nurture and values impact your behavior and results—including your leadership. Discover your personal behavioral style and identify your natural behavioral strengths and challenges. Learn to identify the behavior style of others and adapt your behavior to effectively lead and inspire them. Understand and appreciate Values-Based Leadership as an effective personal leadership philosophy that inspires others to do their best and creates real value for organizations.

**Effective Coaching Seminar**      **7.5 HRCI RCs**

When: Feb. 4, Tuesday, 8:00am-5:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Cost: \$395 per person (includes course materials, light refreshments and parking).

Personal success is seldom achieved without the help of others, especially those who care about us and our success. Gain an appreciation for effective coaching in organizations. Understand the levels of employee commitment and discover how you can inspire your employees to achieve their highest commitment level. Understand the various coaching situations in your workplace and develop the skills to effectively coach good work, poor work, dead-end work and career development situations.

**Effective Listening Seminar**      **3.5 HRCI RCs**

When: Feb. 18, Tuesday, 8:00am-12:00pm.

Where: Sheraton Grand Sacramento Hotel, 1230 J. Street, Sacramento, CA

Cost: \$195 per person (includes all course materials, light refreshments and parking).

Effective listening is an essential leadership skill that is often overlooked. Effective listening is a way of showing you care about those you work with. Learn about the different listening styles, approaches and preferences. Discover your personal listening style through an assessment tool and learn how to identify the listening styles of others. Develop the skills to effectively adjust your listening style to the situation, in turn, enhancing communication and fostering trust in your workplace.